



Minutes

- A. The St. Mary's Advisory Board met August 5, 2014 at 6:00 p.m.
- B. Chad Braegelmann, Chairman, called the meeting to order at 6:00 p.m.
 - a. Opening prayer was led by Joe Ferriero.
 - b. Members present: Chad Braegelmann, Father Todd, Joe Ferriero, Jessica Huebner, Ryan Sleiter, Darla Loher, JoAnn Kram, Matt Lhotka and Jeff Boyle and Pilar Eble.
- C. Recommended actions
 - a. Review the agenda. Chad stated we need to change location of committee reports on the agenda.
 - b. Review the minutes. Approval of minutes postponed until later date as we didn't have a copy to review at the meeting.
- D. Financial Reports
 - a. Reviewed the end of the year budget line item by line item. Certain line items were removed as they are unnecessary to have on here. We were over budget for income by \$174,857.76. When taking into account the expenses, our Net Ordinary Income was over budget by \$42, 773.85.
- E. Unfinished Business.
 - a. 100 Year Celebration. Committee is working on completing the alumni list. The idea of this event is not to be a fundraiser but a "friend raiser." We want to build a base of alumni contacts for future years, but also to celebrate 100 years of having a school. Lots of fun activities for the event.
 - b. Update on sign. The sign is up and looks great!
 - c. Activity sheets. Joann has the sheets and is working on creating a Google calendar to place the activities on there so parents are aware of what and when things are happening.
- F. New Business.
 - a. School Calendar. It will be converted to a Google calendar so that when people view it, it's in "real time." Updates will be reflected on their instantly.
 - b. Catholic United Financial. We received \$500 from them as an initial donation. Joe sent them a letter thanking them for the donation, explaining our current condition, the expense of things and asking for more money.
 - c. School Upgrades. We are getting a new smoke/heat alarm system, security system, office re-design, the kitchen is being converted into teacher's lounge and air conditioning in each classroom. There have been things found that serve no use in the school, however will be auctioned off at the annual auction event in February.
 - d. Extended day program. Joe is creating a before and after school program for students. He showed the group what he was thinking for times, activities and cost to charge per student.
 - e. Group to formalize and ask businesses for donations? There was some discussion if a group should be formed to approach businesses for money to go towards the school construction. Nothing decided at this point. However a letter will be going out from either Father and/or Joe to parents and parishioners as to what things are costing and donations are welcome.
- G. Principal Report
 - a. Apparel Sale. Keep the same apparel as we have had in the past. A lot is going on right now, however if a person(s) wants to take on the project of updating St. Mary's apparel, go for it.
 - b. BEGIN Program Concept. Joe is working on starting a Pre-K program to begin in January 2015 and offer it as a ½ day program. Wants to try it out and see if there is interest. The goal would be to offer a full-day, Pre-K program by fall of 2015. The board encouraged Joe to keep working on the concept and discuss more at the next board meeting.

- c. MNSAA's Response to the Annual Progress Report. Good news is we passed, however Joe is not happy with some of the results. There is room for improvement and anticipates a better review next year.
- H. Father Todd's Report.
 - a. Father has been focused on getting the school back in order by working with contractors, insurance people and others. Things are progressing
- I. Committee Reports: Board members volunteered what committees they want to be on for the 2014-2015 year. Committee chairs are as follows
 - a. Recruitment/Public Relations: Pilar and Jessica
 - b. Long Range/Priority Planning: Matt and Joann
 - c. Education Fund: Joe and Father Todd
 - d. Technology: Matt and Joann
 - e. Repair/Maintenance: Jeff and Ryan
 - f. Fundraising: Pilar and Jessica
 - g. Finance: Chad, Ryan and Jeff
- J. Teacher Reports. No reports given. No teachers in attendance.
- K. Meeting was adjourned at around 8:15 p.m. Motion by Chad and seconded by Jeff.
- L. Closing prayer given by Father.

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