

August Advisory School Board Meeting

Tuesday, August 10, 2021

6:30 PM

Church Basement

A.) Call to Order. Katie Meeting called to order at 6:35 pm

1. Opening Prayer [Tanya]
2. Roll Call [Katie] members present: Father Todd Schneider, Tera Kleespie, Megan Copeland, Bryan Herrmann via zoom, Katie Boyle, Suzie Maulfair, Tanya Fischer. Not present: Nathan Roy

B.) Guests (if any)- none

C.) Recommended Action

1. Approve agenda. Motion made for approval of the August agenda by Tera, 2nd by Suzie, All in favor.
2. Approve June [Meeting Minute](#) Motion made for approval of the June meeting minutes by Megan, 2nd by Suzie. All in favor.
3. Finance Reports-Motion made to approve the June/July school budget and the current lunch budget by Brian, 2nd by Suzie. All in favor.
 - Tanya noted things looked good and came in better than expected. This was the year end and final numbers.

D.) Unfinished Business

1. Constitution Changes- Father Todd went through what recommendations were made by the parish council and suggestions were highlighted. Motion made to accept the updated proofs of the constitution by Megan, 2nd by Brian. All in favor.
2. Asst Cook/Custodial Position Update. We hired Esly Hernandez. Norma will take head cook class and will take the test in Alexandria.
3. Koch Foundation Grant Progress- windows are now boarded the new ones will be here at the end of Sept. On budget so far, Jim Koehl has agreed to do the construction.
4. Security System Update- Installation of new system and 2 cameras was completed on July 26th. Megan asked about a camera for the tunnel. Will keep it in for possibility if budget allows for next year.
5. Shake Shack- Things are looking good. Kaley and Amy are doing well, most shifts are signed up for. Working on also doing for September Fest with proceeds benefiting the Parish.

E.) New Business

1. 4th Grade Teacher- work agreement was signed today. Did reach out to Lisa regarding substituting.
2. Morning Recess- Katie asked if this could fall under the volunteer coordinator position.
3. Plan for Auction Chair- Agreed to brainstorm over next month and come together with suggestions at the September meeting.
4. Teacher Salary Increase - Discuss at finance meeting, keep as a top priority to continue to climb
5. Glass replacement on 7 windows - West Central Glass did estimate, installation will be covered under EANS funding. Motion to approve by Brian, 2nd by Tera. All in favor.

E.) Principal Report

1. EANS Funding - I have started submitting for reimbursement on qualifiable expenses and wait to hear on approval. Did receive 1st check.
2. MNSAA - Annual Report was approved

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3. Carpet and Paint Cycle Update - Main floor carpets were professionally cleaned this summer. 2 top floor classrooms will hopefully be painted now in August.
4. Windows - 7 windows need glass replaced. The installation will be covered under EANS funding - cost to the school would be \$725.32 and the \$875.00 for labor could be reimbursed.
5. Enrollment - We are sitting at 97 students right now in preK-6. Last year we had 88 students.

Dates to Remember

- August 10 - Board of Ed Meeting 6:30 PM
- August 24-26, 2021 - Teacher Workshops
- August 25, 2021 - School Open House 4-6:30 PM, parent meeting @5:30
- September 7, 2021 - First Day of School

G.) Pastor Report

Father gave a hard copy of the meeting schedule for the upcoming year. Noted, the preliminary budget for St. Mary's would be due at the Jan 20th Finance Meeting. Heard back from application on the OCP grant and it was denied. Encouraged to apply again. National Eucharistic Revival, 3 year process, starts next summer.

H.) Committee Report

1. Recruitment & Public Relations/Social Media [Katie]
2. Long Range/Priority Planning [Nate]
3. Education Fund [Tanya, Bryan and Father Todd]
4. Repair/Maintenance [Tera and Katie]
5. Fundraising/Grants [Katie and Tera] Golf tournament was a success, grossed over \$12,000 do not have final numbers.
6. Finance [Nate, Bryan, Tera]

I.) Staff None

J.) Adjournment [Katie] Motion made to adjourn the meeting at 7:50 pm by Tera, 2nd by Megan. All in favor.

K.) Closing Prayer [Fr. Todd]

Elections for next term were completed. Brian was nominated by Tera & 2nd by Katie to be the President of the Board. Katie was nominated by Tera & 2nd by Brian to be the Vice President. Tera was nominated by Katie and 2nd by Megan to be the Clerk

Respectfully submitted,
Tera Kleespie