

**September Advisory School Board Meeting**

Tuesday, September 14, 2021

6:30 PM

Conference Room @ St. Mary's

A.) Call to Order. Katie, Meeting called to order at 6:33

1. Opening Prayer [Tanya]
1. Roll Call [Katie] members present: Father Todd Schneider, Tera Kleespie, Megan Copeland, Bryan Herrmann & Nathan Roy via zoom, Katie Boyle, Suzie Maulfair, Tanya Fischer.
2. Guests (if any)

B.) Recommended Action

1. Approve agenda. Motion made to approve by Father, Suzie 2nd, all in favor
2. Approve August [Meeting Minutes](#) will approve at Oct meeting as they did not go through
3. Finance Reports- Motion made to approve the August budget & lunch budget by Tera and 2nd by Suzie, all in favor.

C.) Unfinished Business

1. Koch Foundation Grant Progress - Just have to move pipe & are waiting on windows (hopefully Oct).
2. Shake Shack- Almost \$30,000, do not have a bill yet from the Dairy Association for the machines. Suggested to sign up for as many shifts as you have students enrolled.
3. 4th Grade Teacher - Hired, things are going well.
4. Morning Recess - Coverage is set up.
5. Plan for Auction Chair - Renee Holland, Tanya will reach out.
6. Teacher Salary Increase - Want to keep revisiting, 1st item on the budget.
7. Window - glass has been ordered and installation should happen in the next week or so. - Glass has been ordered, installation starting 9/15/21.
8. Constitution - put on for annual review. Megan made a motion to approve and 2nd by Katie, all in favor.

D.) New Business

1. 6th Grade Carnival - Missing games were found. Running 11:00-1:00. Schedules made for the kids of what they are working.
2. All-School Trip- Ideas, Country Blossom Farms or Wilmar area?
3. Steve Hoepfner - Schulze Family Foundation- Schulze is owner of Best Buy, going around wanting to do things for Catholic Schools in rural areas. 5 Million per year for Catholic Education in some capacity. Ideas: Marketing Squad 2-4 people; Latino spokesperson; Fundraising Coordinator (think smaller 5hrs per/week)
4. Sub committees- Restructure? Goals? Have a separate session, Tanya will follow up with possible dates.

E.) Principal Report

1. First Week overview: Things went well for the first week.
2. EANS Funding - I continue to submit for reimbursements. We have started to receive some of the reimbursements.
3. MNSAA - Our Fall Basic Information Report is due October 15, 2021. Focus is on teaching staff and credentials.

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4. Carpet and Paint Cycle Update - Main floor carpets were professionally cleaned this summer. Painting will take place right away next summer in 2 classrooms. We may need to have parents come in to help or hire someone for this.
5. Enrollment - We are sitting at 101 students right now in preK-6. Last year we had 88 students. We do have 1 Tues/Thurs PreK spot open. I am not rushing to fill it yet, as I am needing help with lunchroom supervision a few days a week from 11:45-12:10. I am reaching out to some parents who may want to volunteer.

Dates to Remember

- September 14, 2021 - Board of Ed Meeting 6:30 PM
- September 15 - Joe Beckman, 6:30PM Church
- September 16, 2021 - Picture Day
- September 19, 2021 - Septemberfest
- October 12, 2021 - Board of Ed meeting 6:30 PM
- October 15, 2021 - Grandparent's Day

F.) Pastor Report

Met with Bishop and Priests. Ministry Day Oct 23rd in Collegeville. Mass, all students will attend. Eucharistic Revival will be starting next year to renew the love of the Eucharist, kickoff is June 19th. How will we as a board/staff get the school excited about it? Goal is to send out 100,000 missionaries.

G.) Committee Report

1. Recruitment & Public Relations/Social Media [     and Katie,     ]
2. Long Range/Priority Planning [     & Nate]
3. Education Fund [Tanya, Bryan and Father Todd]
4. Repair/Maintenance [Tera and Katie]
5. Fundraising/Grants [     Katie and Tera]
6. Finance [Nate, Bryan, Tera]

H.) Staff: Mrs. Henrich - Surviving aids are super helpful.

I.) Adjournment [ Katie ] Megan motion to adjourn the meeting at 8:25 2nd by Suzie, all in favor.

J.) Closing Prayer [Fr. Todd]

Respectfully submitted,  
Tera Kleespie