

February Advisory School Board Meeting Minutes

Monday, February 20, 2023

6:30 PM

Conference Room @ St. Mary's

A.) Call to Order. [Bryan] 6:35p

1. Opening Prayer [Tanya]
2. Roll Call [Bryan] Fr. Todd, Tanya Fischer, Suzie Maulfair, Tera Kleespie (zoom), Pete Boyle, Bryan Herrmann, Megan Copeland (zoom)
3. Guests (if any)

B.) Recommended Action

1. Approve agenda. Motion to approve agenda made by Fr. Todd, 2nd by Suzie, all in favor-motion passes.
2. Approve January [Minutes](#) Motion to approve Jan. minutes made by Suzie, 2nd by Pete, all in favor-motion passes.
3. Finance Reports
School January budget - attached to the email
Lunch Budget January- attached to the email. Motion to approve Jan. school & lunch budgets made by Fr. Todd, 2nd by Pete, all in favor-motion carries.

C.) Unfinished Business

1. Dinner Auction - Feb. 11, 2023- Great Success
2. Catholic Schools Week - Great Week, rescheduled ski day is Wed. March 1st, Family Fun Night was fun at the RFC
3. Wolf Ridge ELC Trip - 6th Grade - Feb. 13-17, 2023, trip was good, everyone made it back safe, all the 6th grades worked hard, determined, all made it through the ropes course, great participation by kids and parents
4. Catholic United Raffle - Can start selling Jan. 13 - last FedEx pick up date is Mar. 1
5. Swimming Lessons - End of April, last 2 weeks, forms will be sent out soon, K-6th
6. Heat Unit in 4th Grade Classroom - New coil is ordered, will take a little bit of time, it has to be custom made
7. ERate Funding - InfoLink is who we are going with, all the paperwork is completed, Tanya will be in touch with them, wiring etc. will all get done this summer, EANS funding should cover the rest
8. Wellness Policy - Triennial Assessment (Lunch Program Review) - Our plan was approved so we will continue to work on this - those who volunteered to be on the committee
9. Cash Calendar Raffle - Sell tickets in March...drawing for month of April, tickets will go out last week of Feb./first week of March

D.) New Business

1. 2023-2024 Staffing: Mrs. Boyd is moving so we will need to hire at least 1 teacher, she will be greatly missed, 1 applicant so far
2. Truancy Policy - we need to have this posted in our handbook and are enforcing it. Please see the attached policy and be prepared to discuss this at the meeting. Only on the website, it's becoming a

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problem post Covid. Motion to approve the Truancy Policy made by Fr. TOdd, 2nd by Pete, all in favor-motion carries.

3. Fish Fry - March 3, 2023 - chairs have fish ordered and location picked. Will still have delivery

E.) Principal Report

1. EANS Funding - EANS III - Budget proposal is submitted. We will be working more on SEL training for staff...some instructional coaching as well. Also some curriculum pieces for Mr. Tollesl. Working with Northshore consulting. Instructional coaching piece will be on different aspects in the classroom
2. Kindergarten Round Up - will be in the beginning of March, Tanya will talk to Casey about getting a date picked before March 17th
3. Jillian Reber will be coming Monday April 3rd at about 1pm to talk to kids (puberty/family planning). This is her 3rd year.

Dates to Remember

- February 13-17, 2023 - 6th Grade to Wolf Ridge ELC
- No School Feb. 20, 2023
- Feb. 20, 2023 - Board of Ed Meeting
- March 14, 2023 - Board of Ed Meeting
- March 15, 2023 - Early Dismissal

F.) Pastor Report - Ash Wednesday this Wed. 2/22, may need to do Ashes at the end of the week if there is no school due to weather, Confessions with the children, March 14th and 28th, New Bishop Ordination: Vespers - Evening prayer night before, Patrick Neary's mother, father and 5 sisters were there, wonderful ceremony

G.) Committee Report

1. Recruitment & Public Relations/Social Media & Grants [Megan, Suzie, Tera] No report
2. Strategic Planning [Nate, Bryan, Pete] Tanya meeting Casey Escale - will come to learn about the culture at the school (interviews) then compile it all and make a report with recommendations.
3. Education Fund [Tanya, Bryan and Father Todd] - golf tournament scheduled for the end of August
4. Finance [Nate, Bryan, Tera] - met a couple of weeks ago

H.) Staff: Hentges - Questions on snow days, make up days?, e-learning? - as a private school we do not need to make up snow days because our teachers do not need to hit a certain number of days

I.) Adjournment [Bryan] 7:50p Motion to approve adjournment made by Fr. Todd, 2nd by Suzie, all in favor-motion carries.

J.) Closing Prayer [Fr. Todd]



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